

Annual General Meeting



For the year ended 31 March 2011

Agenda

- Apologies
- Minutes of previous meeting
- Trustees report
- Audited Accounts
- Election of officers
- Confirmation of nominated trustees
- Appointment of auditors
- Adoption of new constitution
- Any other business
- Date of next meeting

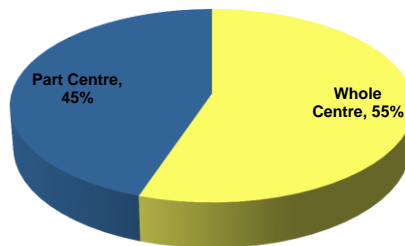
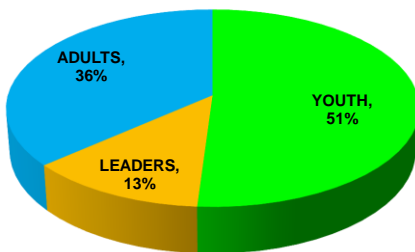
Review of business

- Objective: to plan and fund extension
- 126 bookings taken (141 last year)
- 18 new members (262 total)
- Utilisation
 - 96 bookings for 5368 beds
 - = 49% utilisation (53 % last year)

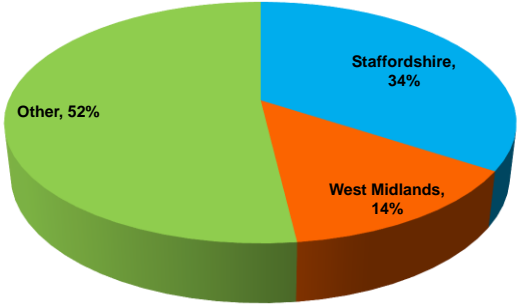
Lowest since 2003/04



Utilisation breakdown

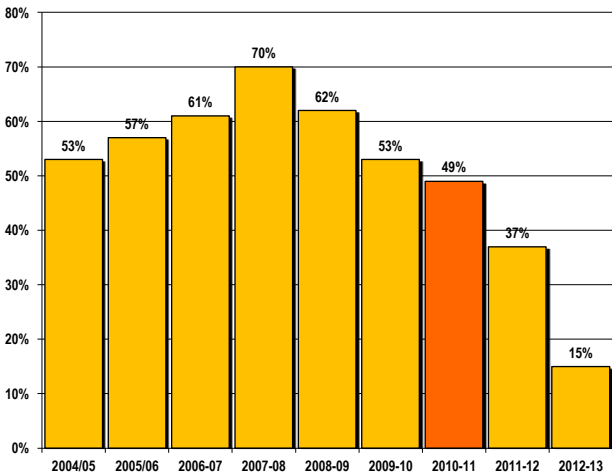


Membership breakdown



 THE BARN OUTDOOR
PURSUITS ASSOCIATION
Registered Charity No 519951

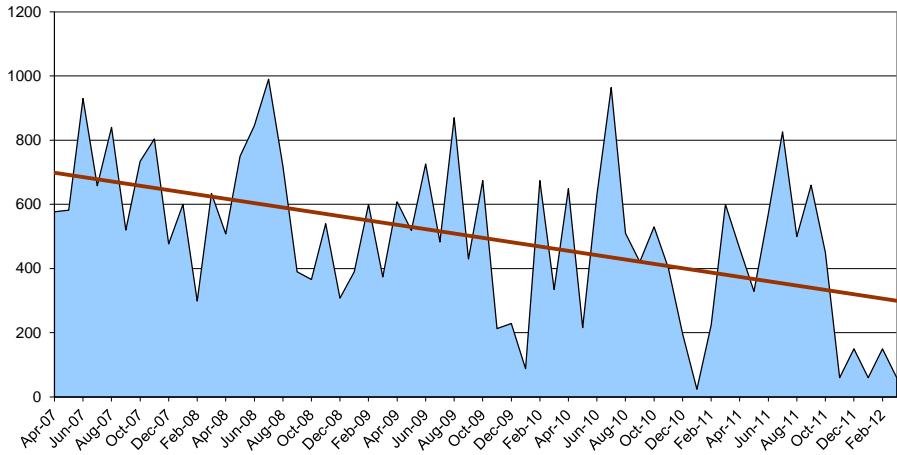
Business as at Sep 2011



Since 2002:
1110 bookings
59278 beds sold
266 members

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Utilisation trend



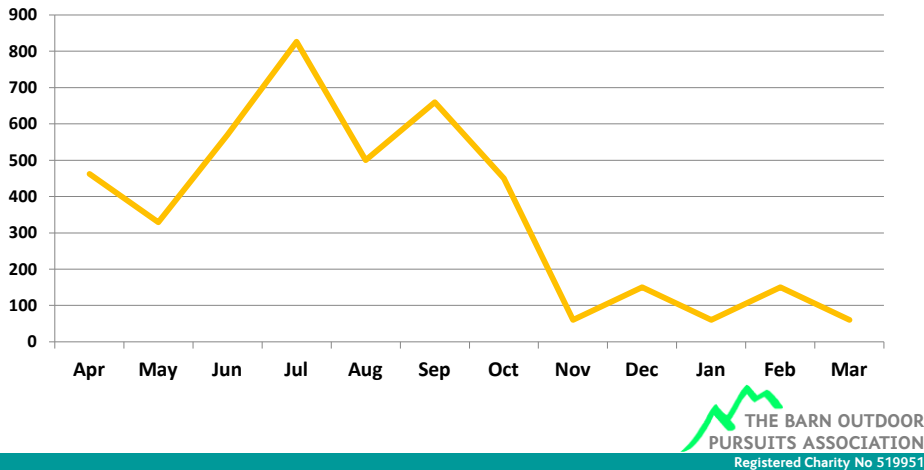
 **THE BARN OUTDOOR PURSUITS ASSOCIATION**
Registered Charity No 519951

Utilisation comparison



 **THE BARN OUTDOOR PURSUITS ASSOCIATION**
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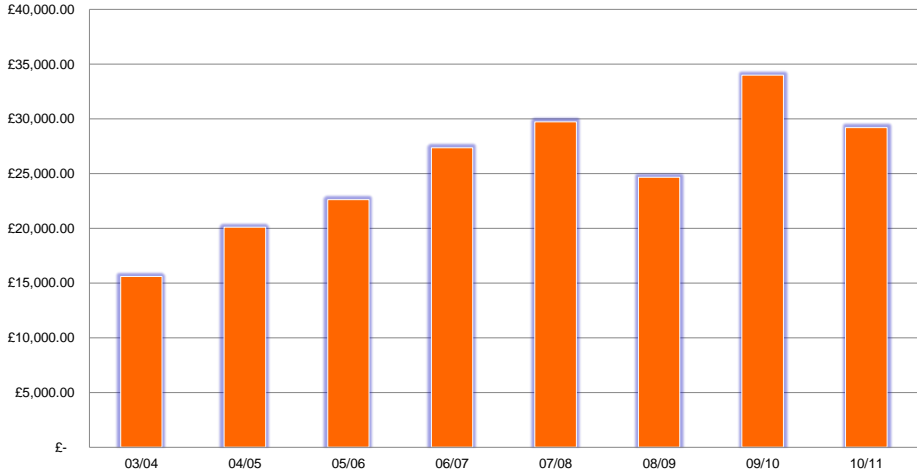
Utilisation current year



Financial summary

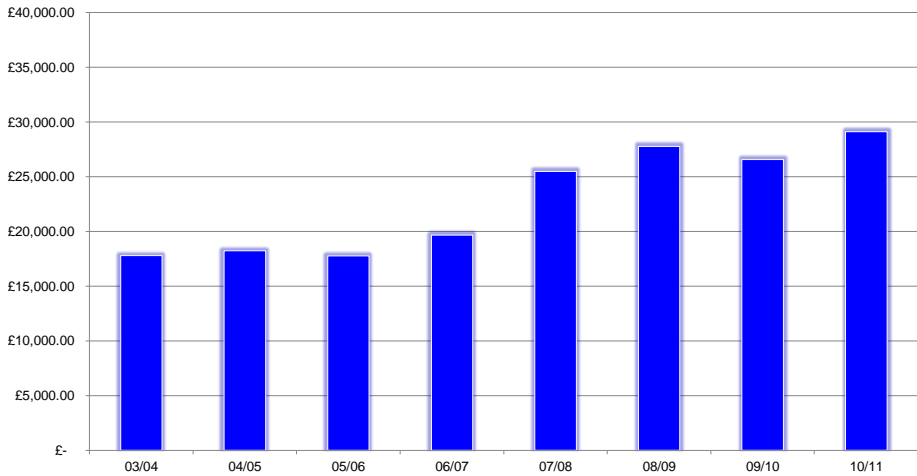
- £29,186 income from bookings (down from last year £33,991)
- £700 from donations or grants
- £85 from fund raising
- £29,118 administrative expenses (increase on last year £26,555)
- A surplus of £875

Income from bookings



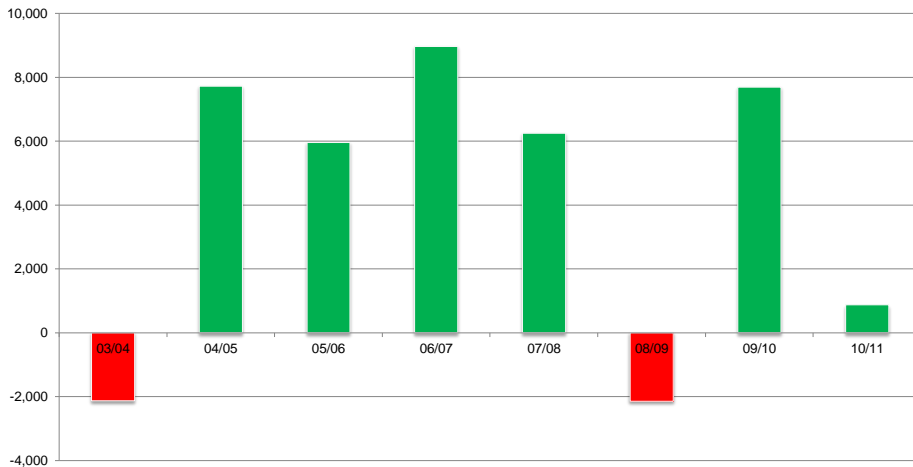
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Expenses



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Surplus/(Deficit) of income over expenditure



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Financial summary

- Current assets £49,878
 - Creditors owed £7,637
 - Net current assets £42,511
-
- Assets remain above reserves policy of £30,000

 THE BARN OUTDOOR
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Reserves policy

- Funds will be sufficient to
 - cover one years running costs
 - avoid necessity of realising fixed assets
- Funds will be designated to specific projects
- Some reserves will be invested
- Reserves should not fall below £30,000

New prices

- Increased by 10% for youth and youth leaders
- Increased by 20% for adults
- Discounts also increased
- Effective from 1/4/2011
- Still very competitively priced

Individual rates per night

	Mid-Week	Week-End	Weekly*
Youth	£ 4.80	£ 6.15	£ 5.50
Youth (Staffs)	£ 4.25	£ 5.60	£ 4.95
Leaders	£ 10.65	£ 12.00	£ 11.35
Leaders (Member)	£ 9.55	£ 10.90	£ 10.25
Leaders (Staffs)	£ 8.95	£ 10.30	£ 9.65
Leaders (Staffs) (Member)	£ 7.85	£ 9.20	£ 8.55
Adults	£ 13.65	£ 15.00	£ 14.35
Adults (Member)	£ 12.55	£ 13.90	£ 13.25

Group rates per night

	Mid-Week	Week-End	Weekly*
Youth	£ 148.20	£ 183.30	£ 166.40
Youth (Staffs)	£ 129.30	£ 164.40	£ 147.50
Youth (Staffs) (Member)	£ 124.90	£ 160.00	£ 143.10
Leaders	£ 276.90	£ 312.00	£ 295.10
Leaders (Member)	£ 248.30	£ 283.40	£ 266.50
Leaders (Staffs)	£ 232.70	£ 267.80	£ 250.90
Leaders (Staffs) (Member)	£ 204.10	£ 239.20	£ 222.30
Adults	£ 354.90	£ 390.00	£ 373.10
Adults (Member)	£ 326.30	£ 361.40	£ 344.50

Discounts per person per night

Members	£	1.10
Staffs Youth	£	0.55
Staffs Leader	£	1.70
Mid-Week	£	1.35
Weekly	£	0.65
Youth	£	8.85
Leaders	£	3.00

Budget 2011/12

	Apr/May/Jun BUDGET	Jul/Aug/Sep BUDGET	Oct/Nov/Dec BUDGET	Jan/Feb/Mar BUDGET	TOTAL BUDGET
Business Rates	£ -	£ -	£ -	£ -	£ -
Rates (DD) BINS	£ 200.00	£ -	£ 200.00	£ -	£ 400.00
Rates (DD) WATER	£ 222.00	£ 222.00	£ 222.00	£ 222.00	£ 888.00
Heating (DD)	£ 375.00	£ 375.00	£ 375.00	£ 375.00	£ 1,500.00
Electricity (DD)	£ 450.00	£ 450.00	£ 750.00	£ 750.00	£ 2,400.00
Insurance	£ 425.00	£ 425.00	£ 425.00	£ 425.00	£ 1,700.00
Salaries, NI and pension	£ 2,150.00	£ 2,150.00	£ 2,150.00	£ 2,150.00	£ 8,600.00
Payroll Services	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 240.00
Cleaner	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 1,000.00
Recruitment	£ 100.00	£ -	£ 100.00	£ -	£ 200.00
BT Line Rental (DD)	£ 75.00	£ 75.00	£ 75.00	£ 75.00	£ 300.00
TML Call Charges	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 120.00
BT Broadband	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 240.00
Postage	£ 25.00	£ 25.00	£ 25.00	£ 25.00	£ 100.00
Marketing	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 1,600.00
Equipment (E.g. Hover, ladders etc)	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 2,000.00
General Running Expenses (Toilet Rolls, Laundry)	£ 375.00	£ 375.00	£ 375.00	£ 375.00	£ 1,500.00
Maintenance (Repairs & Renewals)	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 2,000.00
TV Licence	£ 36.38	£ 36.38	£ 36.38	£ 36.38	£ 145.52
Professional Fees	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 800.00
Accountant's Fees	£ -	£ 600.00	£ -	£ -	£ 600.00
Bank charges	£ 10.00	£ 10.00	£ 20.00	£ 10.00	£ 50.00
Travelling costs	£ 70.00	£ 70.00	£ 70.00	£ 70.00	£ 280.00
Legionella testing & cleaning costs	£ -	£ 500.00	£ -	£ 500.00	£ 1,000.00
Planning consultancy fees and related costs	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 1,000.00
Subscriptions (SCYVS, Website, etc)	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 200.00
PAT Testing	£ -	£ 100.00	£ -	£ 100.00	£ 200.00
Depreciation					£ 5,000.00
TOTALS	£ 6,391.38	£ 7,491.38	£ 6,701.38	£ 7,191.38	£ 34,063.52

Marketing

- £0 total spend
- Repeat usage declining
- £1600 budget
- Facebook page
- Emails to existing customers
- New leaflets
- Advertising



Marketing

- 50% less activity on the web site
- 2167 visits
- Down to 6 visits per day

Woodlands Outdoor Centre
Low cost, self catering accommodation in Betws-y-Coed

[home](#) [accommodation](#) [location](#) [prices](#) [availability](#) [bookings](#) [membership](#) [about us](#) [guestbook](#)

Welcome to Woodlands Outdoor Centre

The Woodlands Centre is an ideal base for group outdoor pursuits or activities in Snowdonia. We are located in Betws-y-Coed, one of North Wales' foremost tourist attractions. The area is popular for trekking, canoeing, mountain biking, orienteering and rock climbing and is also convenient for the shops and travelling to the coast approximately 20 miles away. [More >](#)

The centre is a large Victorian property specially adapted into an outdoor centre to provide self catering accommodation for groups of up to 30. We have seven dormitories, a common room, games room, large kitchen, drying room, hot showers and bike sheds. [More >](#)

The centre is run by a registered charity called 'The Barn Outdoor Pursuits Association' whose aim is to:

provide facilities enabling programmes for personal and social development of young people in 'Wild Country'. [Learn more >](#)

We particularly welcome voluntary & LEA services, schools, Duke of Edinburgh Award, colleges and universities, uniformed organisations, those with special needs, minority groups, industrial & management training, adult rambling and outdoor activity leader training. We also accommodate adult groups.

Book now..
How many nights do you want to stay?
1

Search our site..

How much?..
Prices start from £4.35 pppn for youth and £11.25 pppn for adults. Further Discounts are also available for members and groups from the Staffordshire area.

Availability..
Before making a booking we recommend that you check the availability.
Check availability for...

Contact us..
For all enquires please telephone The Barn Outdoor Pursuits Association on 01690 710010 or 0870 7873326 or contact us by email.

Supported by..

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The Barn Outdoor Pursuits Association is a Registered Charity No. 519951.

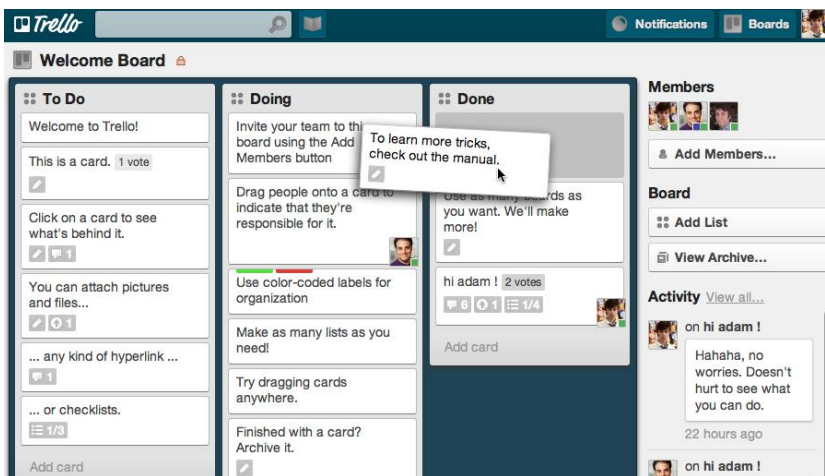


Management

- Granted planning permission for extension
- Established plans for rolling programme of preventative maintenance
- New system of recording sales and purchases
- Internet Banking
- Updated constitution
- Renewed membership of SCVYS
- One new officer role & one vacancy
- Increased prices



Project Management



Improvements

- Renovated male toilet block
- Increased loft insulation
- Replaced some of the guttering and fascias
- Repaired the boiler
- Started recovering lounge chairs

Maintenance

- Fire extinguishers serviced
- Central heating boiler serviced
- Fire alarms & emergency lighting serviced
- Legionella tests performed
- PAT tests performed

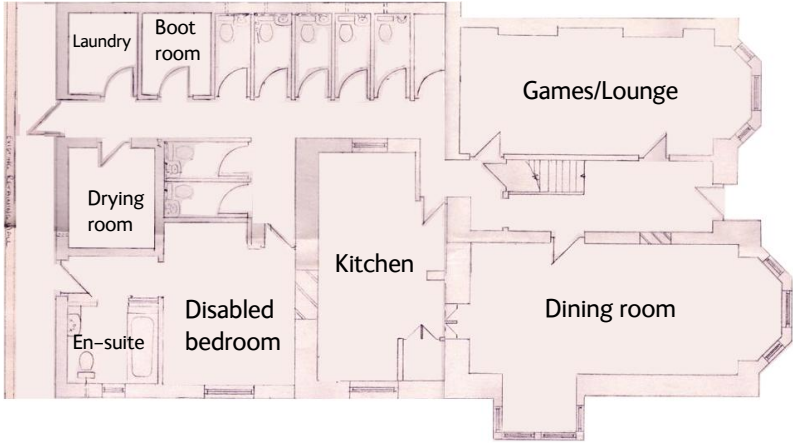
Future Tasks & Improvements

- Finish replacing the fascia boards and guttering
- Rectify the problems with the laundry and male toilet block
- Improve the wardens accommodation
- Strip clean and repaint the fire escape steps and walkway.
- Re-carpet and decorate the hall, stairs and landing
- Increase vehicle parking capacity
- Complete the recovering of the chairs
- Further Investigate the feasibility of solar panels

Future Tasks & Improvements

- Identify improvements in how the association is organised and run
- Implement new booking terms and conditions
- Review and reduce running costs and expenses
- Investigate and adopt low cost advertising & marketing
- Continue to apply for funding for the planned extension
- Charge for membership
- Ensure accuracy of membership details
- Re-introduce member welcome packs

Planned Improvements



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Planned Improvements



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Guest book

Great to be back – Alan as fantastic as ever – Hope you had a great birthday – See you next year!!
Dragon Bashers. 05/09/2010

A great weekend – thanks for the weather!
1st Watchfield and Shrevenham Scouts. 1st King Alfred Scouts. 06/04/2010

not as good as last year but still good place is looking good alan thanks 4 your hard work see you soon.
South Cheshire College FEAT Gp Crewe.

As a Teaching Assistant and helping out Mr Edlington and Mr Holyheads annual Residential for 'Year 7s' its been fantastic! What a wonderful 'bunch' of students to come away with. Very helpful, Very pleasant, and most of all Brilliant Sleepers. Done a lot, ie. Walking, skiing, shopping, Beach, Swimming. Its sad to go home but the memories live on. Well done to this Bunch of Year 7s its been a pleasure to help out and have fun!!

We will be back! Thanks Alan...Brilliant x
Holyhead School Handsworth Birmingham. 18.06.2010

Another fantastic weekend here, made to be comfortable by your greatest asset here – Alan Thank you for all you have done over the years for us So many memories and stories we hold together. We will always keep in touch and hope to visit you again without the name
Thanks Alan

St. Peters Church Lads' and Girls' Brigade, Hednesford. 20.06.2010



Guest book

Again another excellent year. The kids and staff loved it. Thank you
Alleyne's High School – Staffordshire. 09.07.2010

The children described the hostel as:
tidy when they arrived – almost, when they left!! Magnificent, perfect showers, marvellous, gorgeous, exotic views, beautiful, brilliant (a bit wet!!) and fantastic! Thanks again
St. Augustine's CE Primary. 18.07.2010

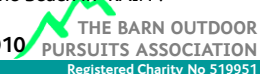
Another amazing week doing wicked activities with some of the VERY BEST cadets and staff in the MET!
Merton Police Cadets – VW. 1.08.2010

A stark contrast to the previous group
Wandsworth Police Cadets. 21.08.2010

Boys had a great time swimming in the river. Did some great walks. Thanks again to Alan for everything – hope to see you next year.
Westpoint Hammers JFC. 31.08.2010

We have made history.....NO LES EDLINGTON. We've been "ducks" for a week, but had a fab time. Students have enjoyed the week to the full. Skiing, Rope Works, walking and especially the Beach in "RAIN".

We will be back because its such a fab place and Alan is fab!
Holyhead Comprehensive School, Handsworth Birmingham. 17.09.2010



Guest book

We have bared the windows and doors but they have started to come through the floor HELP
All is good thanks a lot
We have had an amazing weekend thanks for having us P.S. SPIDERS
All Saints Youth Club. 19.10.2010

Thank you, we had a lovely time. The facilities were great and the scenery perfect!
G.W.P.A.H.S. 03.04.2011

Brilliant weather, great time, everyone enjoyed the weekend, the walks, and the river.
Beech Family & Friends, Staffordshire. 02.05.2011

A fabulous week.
King David Primary Manchester. 06.05.2011

The scouts enjoyed two fantastic days of hill walking in Snowdonia. The centre was great as always –
Many thanks.
1st Wakefield and Shrevenham Scouts. 1st King Alfred Scouts. 05.06.2011

Tis all good hot all day was wet on Wed but all students happy staff as well LOL See you soon.
South Cheshire College. 15.06.2011



Guest book

It's been another fantastic week. Year 7 have really enjoyed themselves. They have experienced coastal walking, skiing, Beach and especially the SAILING!
The very sad thing about this residential is that it was Mr Edlington's last one. We will miss him loads, it will never be the same again....Good luck!!
Thank you once again for the brilliant "house". See you again Alan.
Pam Davies, Alan Smith, Very sad Mr Edlington and 19 "lovely" Year 7s! xxx
Holyhead Comprehensive School Birmingham. 08.07.2011

Another great weekend for us and certainly not spoilt by the weather.
The kids enjoyed the showers!
(hot showers – not rain showers)
See you again next year.
St. Augustine's CE Primary, Salford

Amazing week, with some fab cadets, great activities and brilliant weather. This place hasn't changed since 1983, when I came as a cadet!
Merton Police Cadets (Met). 29.07.2011



Guest book

Despite the riots we made it through the week!! and had a good week with the staff thank you Alan
Wandsworth Police Cadets (Met). 13.08.2011

Everyone of the cadets enjoyed their stay.
Lucy Ford, Hastings. 27.08.2011

Had a great 3 days. Xx
Merthatidvil. 29.08.2011

Enjoyed it very much.
Karl, Staffordshire. 29.08.2011

Had a wonderful time – a rest and comfy beds! and very clean thank you I hope success will be there for you as you have worked for this. Hope to be back soon.
Judy & Bob Bicknor. 29.08.2011

Of course I had the worst bed EVER!!! (A hammock bed) All the same very warm, clean cosy. Brilliant. X
Tracy, Telford. 30.08.2011



Internal Auditor

- Ensure the association is achieving its objectives as per the constitution
- Compliance with law and charity commission regulations
- Ensure Employment Laws are adhered to and all trustees are aware
- Identify improvements in how the association is organised and run
- Deter, investigate and ensure against fraud.



New role: Procurement Officer

- Acquisition of goods and/or services at the best possible cost to meet our needs
- Includes power, heat and light efficiency.
- Keep track of running costs against budget

- Nomination: Amy Timmins
- Proposed: James Williams
- Seconded: Moira Taylor

Vacancy: Sponsorship Officer

- Actively seeking support and sponsorship for TBOPA.
- Recruitment of new trustees
- Grants & application for grants
- Organisation of social events & fund raisers

Social Week-end

- 26th & 27th November
- All welcome
- Some activities available
- Cooked breakfast
- Email booking office if interested

Summary

- Utilisation has decreased to lowest since 2003/04
- We have only just broke even
- Current assets above reserve policy
- Running costs have increased
- Improve sales in Winter months
- Seek funding to extend building
- Feedback from users is very encouraging
- Any questions?